

ΑΣΑ

2014-16

NATIONAL BYLAWS

BYLAWS OF ALPHA SIGMA ALPHA

ARTICLE I: NAME

The name of this sorority shall be Alpha Sigma Alpha.

ARTICLE II: AIM

The aim of Alpha Sigma Alpha shall be to establish a sisterhood that shall have for its four-fold purpose the intellectual, physical, social and spiritual development of its members.

ARTICLE III: ORGANIZATION

SECTION 1. Alpha Sigma Alpha shall be composed of collegiate chapters, alumnae chapters and alumnae associations the members of which shall meet the qualifications as stated in Articles XIV and XVII of these bylaws.

SECTION 2. Collegiate chapters may be established only in colleges and universities that are properly accredited by a recognized accrediting agency and that have been designated and approved by the National Panhellenic Conference (NPC) as colleges and universities eligible for the chartering of NPC member fraternity chapters.

SECTION 3. Alumnae chapters may be established where at least five initiated members reside following the procedures established by national council.

SECTION 4. Alumnae associations may be established as informal alumnae groups following the procedures established by national council.

ARTICLE IV: GOVERNMENT

The government of Alpha Sigma Alpha shall be vested in (1) the national convention and (2) the national council which shall have full power and authority over all monies of the sorority, with the power to collect and receive the same and to dispose of funds to meet such obligations and expenses of the corporation for which it shall be liable and for the proper conduct of the objectives of Alpha Sigma Alpha.

ARTICLE V: THE NATIONAL CONVENTION

SECTION 1. Meetings. The national convention shall meet biennially, the date and location to be determined by the national council. Notice of the national convention shall be given through official sorority channels of communication no fewer than thirty (30) nor more than sixty (60) days before the meeting date.

Special Meetings. A special meeting may be called by a two-thirds vote of the national council or on written request by a majority of the collegiate chapters. Notice shall be mailed to the members at least forty-five (45) days prior to the special meeting.

SECTION 2. Voting Body. The voting body of the national convention shall consist of:

- A. National councilors
- B. National volunteers in accordance with national policy
- C. One initiated collegiate chapter advisor per chapter to be chosen by the chapter
- D. An undergraduate delegate from each active collegiate chapter who is in good standing with her chapter
- E. A delegate from each active alumnae chapter who is in good standing with her chapter
- F. Alumnae association representatives are not eligible for a vote
- G. No paid officer and/or employee of Alpha Sigma Alpha may be a voting member.

SECTION 3. Quorum. A majority of the voting members present shall constitute a quorum.

SECTION 4. Power. The national convention shall enact all rules and regulations necessary to promote the welfare of Alpha Sigma Alpha, shall elect the national council and shall amend the bylaws.

SECTION 5. Awards. Such awards shall be presented at the national convention as the national council shall deem appropriate.

SECTION 6. Resolutions A resolution is a main motion that brings new business before the delegates.

- A. Resolutions with notice before convention

A resolution may be adopted by a majority vote provided that the proposed resolution has been submitted by the first day of February preceding the national convention to the national resolutions chairman who shall compile proposed resolutions and present them by the first day of March preceding the national convention to the national council for recommendations. All national volunteers, alumnae chapters and collegiate chapters shall be notified by the national resolutions chairman by the first day of April preceding the national conventions of the proposed resolutions to be acted upon at said convention.

- B. Resolutions without notice before convention

A resolution may be adopted by an eight-tenths vote provided that the full text of the proposed resolution has been presented to the entire convention body during the first business meeting. The entire text must also be provided in writing to the national resolutions chairman. The resolution shall be voted on at a subsequent business meeting.

ARTICLE VI: ELECTED OFFICERS

SECTION 1. Officers. The national council of Alpha Sigma Alpha shall consist of the national president, national vice president of operations, national vice president of finance, national vice president of communications and three national vice presidents of membership.

SECTION 2. Elections.

- A. A nominating committee of at least three (3) members shall be appointed by the national president with the approval of the national council at least one (1) year in advance of the national convention.
- B. The nominating committee shall present a slate of nominees at the first business meeting of the national convention.
- C. At least one (1) day shall be allowed before elections, during which time additional nominations may be made from the floor.
- D. The elections shall be by ballot, except in those offices where there is but one nominee, the vote may be by voice.
- E. A majority vote shall constitute an election.

SECTION 3. Vacancies. Vacancies occurring between national conventions shall be filled by national council appointment.

SECTION 4. Term of Office.

- A. National council members shall serve for a term commencing at the adjournment of the convention during which they are elected and ending at the adjournment of the next convention or until their successors are elected.
- B. A national council member may serve up to three (3) consecutive terms in any one position except as outlined in Article VI, Section 4, D. However, a national council member may only serve up to six (6) consecutive terms on national council, except as outlined in Article VI, Section 4, D and except for a member who is elected to start her first term as national president in her sixth term on the national council; she shall be eligible to serve two (2) consecutive terms as national president.
- C. A national council member may restart the six (6) consecutive terms after being off the national council for at least one (1) term.
- D. A national council member appointed to fill a vacancy occurring within the first six months of a term will be considered to have served a full term.

SECTION 5. Reports. Reports shall be submitted at the national convention and at the national council meeting pertaining to all matters of office. The national president will make the national convention report on behalf of the national council. An annual report shall be submitted in writing to the membership after the close of the fiscal year on May 31. Such other reports shall be submitted as required by the national president.

ARTICLE VII: NATIONAL COUNCIL

SECTION 1. Membership. The national council shall consist of the seven (7) elected initiated members of Alpha Sigma Alpha.

SECTION 2. Meetings. The national council shall meet prior to the national convention and at least once each year in the interim of conventions, at such time and place as it may decide, unless a vote of its members shall determine such meetings unnecessary. Special Meetings. Special meetings may be called by the national president and shall be called at the written request of three members of the national council. At least two days' notice shall be given to each council member of the date, time, place and purpose of the meeting. Notice may be waived by the members of the national council in accordance with statutory requirements.

Electronic Meetings. The national council is authorized to meet by telephone conference or through other electronic communications media so long as all members may simultaneously hear each other and participate during the meeting.

Action Without Meeting. Any action that may be authorized or taken at a meeting of the national council may be authorized or taken in writing, without a meeting, if the action is taken by all members. Each national council member shall sign a consent describing the action to be taken to be included in the minutes of the next meeting of the national council.

SECTION 3. Power. The national council shall have full power over the affairs of Alpha Sigma Alpha between national conventions except wherein convention action is specifically designated in these bylaws. National council decisions shall be final.

SECTION 4. National Headquarters. The national council shall have supervision of the Alpha Sigma Alpha national headquarters. Financial arrangements pertaining to the maintenance and staffing of national headquarters shall be provided in the national budget.

SECTION 5. Disciplinary Action. The national council shall be authorized to adopt procedures and take disciplinary action toward any chapters or members as may be deemed necessary to preserve the national standards, prestige, reputation and welfare of Alpha Sigma Alpha.

ARTICLE VIII: DUTIES OF THE NATIONAL COUNCIL

SECTION 1: The NATIONAL PRESIDENT shall have general supervision over the work of the sorority ensuring effective action of the national council in governing and supporting the organization. She is responsible for ensuring that the board focuses on its strategic planning function, its legal and fiduciary responsibilities and its policy setting function. The national president shall preside at the national convention and at all sessions of the

national council. She shall serve as an ex-officio member of all committees, except the Nominating Committee, serve on the Alpha Sigma Alpha Foundation Board of Trustees and serve on the National Panhellenic Conference delegation. The national president is responsible for all committee appointments through the established processes. She shall perform other duties as assigned.

SECTION 2: The NATIONAL VICE PRESIDENT OF OPERATIONS shall perform the duties of the national president in the event of her absence or inability to serve. She has general oversight of extension and serves as the Personnel Committee chairman. She shall perform other duties as assigned.

SECTION 3: The NATIONAL VICE PRESIDENT OF FINANCE shall direct all finances of the sorority. She shall act as and perform the duties of treasurer of the Corporation and shall be considered the corporate treasurer in any case where such a designation may be required. The vice president of finance shall serve as chairman of the Finance Committee, serve as an ex-officio member of the Foundation Board of Trustees and shall perform other duties as assigned.

SECTION 4: The NATIONAL VICE PRESIDENT OF COMMUNICATIONS shall serve as a communications counselor to Alpha Sigma Alpha. She will oversee the alignment of sorority communications with the organizational strategic plan. She shall identify challenges and emerging issues faced by the organization and work with the national council and staff to recognize internal and external communications opportunities and solutions, then define appropriate strategies to support them. The Vice President of Communications will oversee the development of the Annual Report and serve as the chairman of the Communications Committee. She shall act as and perform the duties of secretary of the Corporation and shall be considered the corporate secretary in any case where such a designation may be required. She shall perform other duties as assigned.

SECTION 5: The NATIONAL VICE PRESIDENTS OF MEMBERSHIP shall be responsible for strategic planning and implementation of alumnae and collegiate membership objectives related to the districts assigned to them and shall perform other duties as assigned.

ARTICLE IX: DUTIES OF NATIONAL APPOINTED VOLUNTEERS

SECTION 1. Appointment. The national president may appoint, with the approval of the national council, such national appointed volunteers as are named in this article, and any additional volunteers as may be necessary.

SECTION 2. Duties of National Volunteers.

- A. The NATIONAL PANHELLENIC CONFERENCE DELEGATION shall represent the sorority on all matters pertaining to NPC and shall have general supervision over the sorority's Panhellenic constituents.
- B. Each DISTRICT FACILITATOR shall direct alumnae and collegiate operations for an assigned geographic area, serving as a conduit between chapters and the resources available to assist them. She will monitor trends and communicate her findings and recommendations to the national council. She shall work with the volunteers assigned to her geographic area.
- C. The VOLUNTEER MANAGEMENT TEAM LEADER shall coordinate the efforts for the recruitment, placement, evaluation and recognition of volunteers including, but not limited to, district volunteers, advisors, national coaching team members and project groups.
- D. The CONVENTION BYLAWS COMMITTEE CHAIRMAN shall prepare all necessary changes to the national bylaws to be submitted to the national convention.

SECTION 3. General Duties of National Appointed Volunteers.

- A. Each national volunteer shall submit a written report of matters pertaining to her office to the national convention and, on request of the national president, to national council meetings.
- B. When circumstances demand, various national volunteers may, on the decision of the national council, be requested to attend national council meetings, or on decision of the national president, be requested to make other visits.

ARTICLE X: SPECIAL OFFICERS

The EXECUTIVE DIRECTOR shall be employed by the national council and shall, under the supervision of the national council, direct the national headquarters of the sorority.

ARTICLE XI: NATIONAL FINANCE

SECTION 1. National Dues. The national dues of this sorority shall be (1) initiation dues, (2) chapter installation dues, and (3) collegiate dues.

- A. INITIATION DUES shall be paid by each initiate according to the following schedule and shall be non-refundable following the service.
 - (1) The new member fee, which shall be invoiced immediately following the Phoenix Degree Service and payable upon invoicing.
 - (2) The initiation fee, which shall be paid prior to the Sanctuary Degree Service, shall entitle the initiate to a plain badge and to a life subscription to the *Phoenix*.
- B. CHAPTER INSTALLATION DUES shall be paid by each college chapter at the time of installation.

- C. Fall and spring COLLEGIATE DUES shall be paid by each collegiate member during that term.

SECTION 2. National Budget. The Finance Committee shall approve an annual budget for adoption by the national council prior to the national convention. The adopted budget shall be presented in the annual report.

SECTION 3. Voluntary Contributions. Voluntary contributions or monies received from any source and not specifically designated by the donor thereof for other sorority purposes may be assigned to the Alpha Sigma Alpha Foundation at the discretion of the national council.

SECTION 4. National Funds. The national funds of this sorority shall be the general operating fund and such other funds as may be established by the national council or national convention.

- A. (1) The GENERAL OPERATING FUND shall be credited annually with such monies as the national council shall assign thereto.

(2) The money in this fund shall be used for the following purposes: to provide for possible fields of expansion, installation of chapters, and such projects as may be endorsed by the national council; to pay the costs of convention; to pay the costs of publishing the *Phoenix*; to finance the national headquarters, and to reimburse national volunteers for such expenses as may be necessary for the discharge of their duties; to meet expenses of national council meetings; to cover publication costs; to defray other operating expenses of the national sorority; and for such other necessary expenses incidental to the administration of sorority affairs as the national council may determine.

SECTION 5. Financial Management.

- A. Lending and borrowing sorority monies.

(1) Collegiate chapter housing loans, in the name of the Corporation, may be authorized by the national council for purposes and under such qualifications and condition as it may establish.

(2) The borrowing of money in the name of the Corporation may be authorized by the national convention body or national council whenever, by proper action of its councilors, it is found to be necessary for the welfare of the sorority.

- B. The national council shall approve the certified public accountant chosen to audit all financial records, and the bonding company by which the individuals handling sorority accounts are bonded.

- C. The financial institutions in which the sorority's funds shall be deposited shall be designated by national council whose duty it shall be to make appropriate arrangements for the safekeeping and custody of all sorority funds, including the lending and borrowing of sorority monies.

ARTICLE XII: ESTABLISHMENT OF COLONIES

Colonies may be established when proper authority has been granted by an institution in accordance with Article III, SECTION 2 of these bylaws. Proper authority is defined by the National Panhellenic Conference *Manual of Information*. Five (5) affirmative votes of the national council on the extension report and petition to colonize shall be necessary for the approval of a new colony.

ARTICLE XIII: COLLEGIATE CHAPTER GOVERNMENT

SECTION 1. Government.

- A. The government of each chapter shall be vested in seven officers; namely, president, vice president of programming & ritual, vice president of alumnae & heritage, vice president of public relations & recruitment, vice president of membership education, secretary and treasurer, who shall serve as an executive board and shall meet at least once a month at the call of the president to make general plans for the welfare and improvement of the chapter. Chapter officers shall communicate with the respective national volunteers in accordance with the sorority calendar and instructions.
- B. Each chapter shall submit copies of its bylaws the fall following the national convention. Revisions and/or amendments shall be submitted to the designated national headquarters staff member who may revoke sections of the chapter bylaws not following published guidelines. National council may take disciplinary action toward any chapter not following the adopted guidelines for chapter bylaws.
- C. Each chapter shall establish a standards board to encourage high morale in the chapter and to review moral, financial, scholastic and other deficiencies of its members as they might arise. No member may serve on the standards board while serving on the executive board.

SECTION 2. Election of Officers. The president shall appoint a committee of three to five members to nominate candidates for office for the coming year. The committee shall execute its duties as outlined in the *Collegiate Officers' Handbook*. Officers must be installed no later than Dec. 10, and officer transition for all elected officers must take place within fourteen (14) days following elections. All officers shall take office immediately following installation.

SECTION 3. Duties of Officers.

- A. The CHAPTER PRESIDENT shall preside at all chapter and executive board meetings. She shall order all drafts on the treasury for bills allowed by the chapter. She shall appoint all other officers and chairmen of committees not provided for in the chapter officer structure outlined in the *Collegiate Officers' Handbook* with the approval of the executive board. She shall exercise a general supervision over the work of the chapter and confer with the chapter advisor(s).

- B. The CHAPTER VICE PRESIDENT OF PROGRAMMING & RITUAL shall oversee chapter programming, planning educational programs and activities stressing sisterhood and the heritage of the sorority. She shall also work with the Ritual Chairman to plan and execute all Ritual services and to help ensure the each ritual is presented in a manner that is both beautiful and respectful. She shall assume the responsibilities of the president in the event of the absence or inability to serve of the president.
- C. The CHAPTER VICE PRESIDENT OF ALUMNAE & HERITAGE shall promote lifetime membership, goodwill and cooperation between alumnae and collegiate members and supervise the maintenance of the chapter's heritage.
- D. The CHAPTER VICE PRESIDENT OF PUBLIC RELATIONS & RECRUITMENT shall coordinate all membership recruitment activities. She shall work in collaboration with the chapter public relations chairman to promote and coordinate all public relations efforts.
- E. The CHAPTER VICE PRESIDENT OF MEMBERSHIP EDUCATION shall oversee programming for all new members. She shall keep all membership records up-to-date. She shall submit all new member, initiation and similar records to national headquarters. She shall see that an effective new member education module, consistent with the national lifetime membership initiative, is carried out by her chapter. She shall work with other chapter officers as needed to make sure all components of the national lifetime membership program are implemented. She shall be responsible for the instruction of the initiated members for the annual membership examination.
- F. The CHAPTER SECRETARY shall keep all records of chapter and executive board meetings. She shall carry on general chapter correspondence.
- G. The CHAPTER TREASURER, who must be bonded through national headquarters, shall invoice all fees levied by the local and national sorority. She shall pay all drafts allowed by the chapter and ordered by the chapter president. She shall keep a careful account of all receipts and expenditures and shall give a financial report at the first business meeting of every month. She shall prepare an annual chapter budget and shall have the treasurer's books audited by July 1 of each year. All supply purchases from national headquarters shall be made by the chapter treasurer.

SECTION 4. Removal of Chapter Officer.

- A. The standards board, following the standards resolution procedures, may bring an elected officer before the standards board with an advisor present for a review of the performance of her duties. If an advisor is not available, the district facilitator shall be consulted. The standards board shall follow the standards resolution procedures to determine if an officer should be removed.
- B. The national council may remove an elected chapter officer from office per the standards resolution procedures.

SECTION 5. Chapter Advisory Board.

Each chapter shall have a chapter advisor. Chapters should have additional advisors according to the National Policies & Procedures. These advisors shall be approved in accordance with the advisor approval procedure and by the college administration, if required. Advisors may be removed from office in accordance with the advisor removal procedure. Duties of the advisors are outlined in the National Policies & Procedures.

ARTICLE XIV: COLLEGIATE CHAPTER MEMBERSHIP

SECTION 1. All recommendations for membership shall be courteously acknowledged and considered in accordance with national policy.

SECTION 2. A woman who has completed one term as a registered full-time student, as defined by the college or university, must have a minimum 2.4 cumulative GPA (on a 4.0 scale) or the equivalent scholastic average on her campus to be eligible for membership. A woman who has not completed one term as a registered full-time student must have achieved a 2.5 cumulative GPA on a scale of 4.0 in high school to be eligible for membership. For individuals who do not have a high school or college GPA, the individual must have achieved a minimum GED score of 510.

SECTION 3. Prior to issuing an invitation to membership, all collegiate chapters shall use the method of evaluation of potential members consistent with national policy. Chapters are prohibited from barring admission on the basis of race, color, religion, age, disability, marital/familial status, veteran status, national origin, or sexual orientation. A woman who has been initiated into another NPC sorority, regardless of her membership status, automatically excludes herself from membership.

SECTION 4. The method of issuing bids shall conform in every way with the rules of the College Panhellenic.

SECTION 5. An undergraduate shall be initiated when she has completed the new member module provided she has passed the national membership examination, met her financial responsibilities and maintained the required scholastic average to be eligible for membership.

SECTION 6. New Member Status.

- A. A new member must be initiated upon completion of her required new member period in accordance with her local Panhellenic and existing national policy.
- B. If, however, a new member is ineligible for initiation due to scholastic deficiencies at the completion of her required new member period, she may be retained for the remainder of one calendar year from the date of the Phoenix Degree Service. If

- such new member is ineligible for initiation at the end of one calendar year from the date of the Phoenix Degree Service, she shall not be repledged by the chapter.
- C. No new member shall be retained by a chapter at the completion of her new member period due to her inability to pay required fees.
 - D. Reinstatement of new membership shall be followed in accordance with national policy.

SECTION 7. All undergraduate new members shall meet weekly under the supervision of the chapter vice president of membership education to prepare for the Sanctuary Degree Service. Each new member shall be assigned a sponsor.

SECTION 8. When a new member transfers to another college where there is an Alpha Sigma Alpha chapter, she may notify the national headquarters and request the first chapter to send a copy of her record and a recommendation to the second chapter.

SECTION 9. During the new member period, if any conflict should arise between a new member and the chapter members, the standards board shall make every effort to resolve these differences. The standards resolution procedures, as outlined by national policy, are to be followed.

SECTION 10. There shall be no vote taken on new member initiation. At the time of initiation, each initiate shall sign a pledge to be bound by the bylaws of Alpha Sigma Alpha.

SECTION 11. An initiated member who transfers to another college where there is an Alpha Sigma Alpha chapter shall, meeting all requirements, be given full consideration by the chapter involved for affiliation with it.

SECTION 12. Any member whose term scholastic average falls below either 2.4 on a 4.0 scale or the scholastic average required for graduation on her campus, whichever is higher, automatically excludes herself from voting and holding chapter office until her term and cumulative scholastic average is once again equal to a 2.4 average or to that required for graduation.

SECTION 13. Members of Alpha Sigma Alpha shall preserve the national standards and welfare of the sorority. A chapter or any member shall not make any innovation or instigate any policy that may affect her entire sorority. Any change in policy shall have the approval of the national council.

SECTION 14. Alpha Sigma Alpha members shall abide by the NPC Compact, the Standards of Ethical Conduct, the Unanimous Agreements and all other binding NPC agreements.

ARTICLE XV: COLLEGIATE CHAPTER SORORITY EXAMINATIONS

The examinations of the sorority shall be under the general charge of the national council. The plan for sorority examinations shall be approved by the national council.

ARTICLE XVI: COLLEGIATE CHAPTER VISITATION

Collegiate chapters shall be visited under the supervision of the appropriate district facilitator. The requirements for such visits shall be those as outlined by the district facilitator.

ARTICLE XVII: ALUMNAE CHAPTERS & ASSOCIATIONS

SECTION 1. Alumnae chapters may be established where at least five (5) fully initiated members in good standing reside. Such alumnae groups shall petition the national council through national headquarters for the right to organize and receive a charter.

SECTION 2. Each alumnae chapter shall have a president, vice president, secretary, treasurer and editor who shall be elected according to its local bylaws, in conformity with the national bylaws, and formally installed before June 1 of each year. Additional officers and committee chairmen may be elected and/or appointed according to the chapter's needs and desires.

SECTION 3. Each alumnae chapter shall hold at least four (4) chapter meetings per year.

SECTION 4. Each alumnae chapter shall determine its local dues to be greater than \$1 per member, and shall request a tax identification number for banking purposes.

SECTION 5. A woman who is not a member of Alpha Sigma Alpha or of any other NPC sorority may be initiated into alumnae membership following the procedures established by the national council.

SECTION 6. Each alumnae chapter shall maintain a membership of a minimum of five (5) members in good standing.

SECTION 7. Each alumnae chapter shall submit to national headquarters the Alumnae Chapter Directory Report each year.

SECTION 8. Alumnae associations may be established as informal alumnae groups following the procedures established by national council. Alumnae associations must have a member contact person and must update/confirm that person with headquarters staff annually.

SECTION 9. Alumnae associations may be developed independently of an alumnae chapter, or as an informal meeting group of members within the chapter.

ARTICLE XVIII: DISCIPLINARY MEASURES

SECTION 1. Chapter Closure.

- A. After a hearing and thorough investigation of the chapter in question, including an interview that permits the chapter's leadership to respond to the chapter's alleged deficiencies, a chapter may be closed by a vote of the national council. All persons involved (be they undergraduates, sponsoring alumnae, and all collegiate personnel such as deans and the advisors) shall be properly and promptly informed of the action being taken.
- B. A chapter may be closed if it persistently fails to meet Alpha Sigma Alpha standards or adhere to the national bylaws, or if the college falls below requirements for accreditation or for any other reason that in the judgment of the national council demands such action.

SECTION 2. Individual Member Discipline.

- A. Chapter disciplinary measures shall follow such procedures as shall be authorized by the national council.
- B. The national council may take disciplinary action up to and including termination of membership against individual members according to the national procedure for disciplinary action.

SECTION 3. Termination of Sorority Membership.

- A. If a member violates a campus rule and/or local, state or federal law for which she is expelled or suspended from school, she shall automatically have her membership in the sorority reviewed for disciplinary action, up to and including termination.
- B. If a member fails to meet financial obligations, fails to meet minimum scholastic requirements or for any other reason proves herself unworthy of membership in Alpha Sigma Alpha, her membership may be terminated following national procedure for disciplinary action as shall be authorized by the national council.
- C. A member whose membership has been terminated will have the opportunity to appeal such action to the national council in procedures approved by the national council.

ARTICLE XIX: PUBLICATIONS

SECTION 1. The official magazine of the sorority shall be the *Phoenix* of Alpha Sigma Alpha and shall be edited under the direction of the editor. The publication shall be used to promote the interest and welfare of the sorority.

SECTION 2. The HISTORY of Alpha Sigma Alpha shall be revised and republished at such times as deemed necessary.

SECTION 3. The SONG BOOK of Alpha Sigma Alpha shall be revised and republished at such times as deemed necessary.

SECTION 4. The BYLAWS shall be published whenever the need arises. All amendments shall be placed in their proper sections after such changes are approved by the national convention. Copies of the revised bylaws shall be available to each collegiate and alumnae chapter. A copy of the bylaws shall be available to each new initiate.

SECTION 5. A MEMBERSHIP MANUAL shall be published at such times as the need arises.

SECTION 6. Other sorority publications may be issued upon decision of the national council.

SECTION 7. THE RITUAL OF ALPHA SIGMA ALPHA shall be revised and republished at such time as deemed necessary by the national council.

ARTICLE XX: INDEMNIFICATION OF NATIONAL DIRECTORS AND VOLUNTEERS

Each director, volunteer and national staff member now or hereinafter serving as such, shall be indemnified by Alpha Sigma Alpha against any and all claims and liabilities to which she has or shall become subject by reason of serving or having served as such director or volunteer, or by reason of any action alleged to have been taken, omitted or neglected by her as such director or volunteer.

ARTICLE XXI: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of Alpha Sigma Alpha in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the sorority may adopt.

ARTICLE XXII: METHOD OF AMENDMENT

SECTION 1. These bylaws may be amended by a two-thirds vote of the national convention.

SECTION 2. A proposed amendment shall be presented by the first day of February preceding the national convention to the national bylaws chairman who shall compile proposed amendments and present them by the first day of March preceding the national convention to the national council for recommendations. All national volunteers, alumnae chapters and collegiate chapters shall be notified by the national bylaws chairman by the first day of April preceding the national convention of the proposed amendments to the bylaws to be acted on at said convention.

Revised 1994

Amended 1996, 1998, 2000, 2002, 2004, 2006, 2008, 2010, 2012, 2014